

Name: _____ Date: _____

Class: _____ Student #: _____

4th Quarter Project Notes: Letter to my future self

What should you include in your 4 paragraph friendly letter?

Paragraph #1: This is your introductory paragraph. Explain your purpose for writing this letter. Why are you writing it? Include 3-4 sentences.

Paragraph #2: This is the first of the two paragraphs in the Body of your letter. This paragraph must answer questions 1-2 and 8-12 on your direction packet.

Paragraph #3: This is the second of the two paragraphs in the Body of your letter. This paragraph must answer questions 3-7. This paragraph will be your "religion content" paragraph.

Paragraph #4: This is your closing paragraph. This paragraph should have 3-4 sentences summarizing your letter. You can also include what you expect from reading it again in the future. What reaction will you have, etc.?

- Indent all "paragraphs" using the Tab key.
- Address and Closing should be "Align Right."
- Dear Future Self, (no indenting, all capitalized & must have a comma)
- Closing: Must have a comma and full name must be under closing phrase.

Friendly Letter Organizer:

	St. Gabriel Catholic School Attn: (Your Full Name) 3028 Providence Road Charlotte, NC 28211 (Today's Date)
Dear Future Self,	
(Indent)Paragraph#1:	_____

(Indent)Paragraph#2:	_____

(Indent)Paragraph#3:	_____

(Indent)Paragraph#4:	_____

	Ex.:Sincerely, Yours truly, (Your FULL NAME)